

# CERTIFICATION OF REGISTRATION

Certificate of Scope of Activities

Certificate of Information Security Management System

Certificate of Environment Management System

**Certificate of Compliance**

This is to certify that of

**OSA HR SOLUTIONS PRIVATE LIMITED**

290, LGF, HAUZ RANI, NEAR ARORA ELECTRICAL, MALVIYA NAGAR, NEW DELHI - 110017

Has been assessed and found to operate in Compliance the requirements of following standard:

**SA 8000:2014**

For the following scope of activities

SECURITY SERVICES, HOUSEKEEPING SERVICES, FACILITY MANAGEMENT SERVICES, MANAGEMENT CONSULTANCY SERVICES, EMPLOYMENT PLACEMENT SERVICES, HUMAN RESOURCE AND MANAGEMENT SERVICES, GENERAL CLEANING SERVICES, CLEANING OF TRAIN, BUSES, PLANES, COMPULSORY SOCIAL SECURITY SERVICES, MANPOWER & ALLIED SERVICES, SKILLED, UNSKILLED, TECHNICAL & NON-TECHNICAL MANPOWER SERVICES, MTS SERVICES, LANDSCAPING SERVICES

Certificate Number: UKAI-OLHV-23-0619760

Validity of this certificate can be verified at [www.ukai.org.uk](http://www.ukai.org.uk)

Date of Certification 06<sup>th</sup> March 2023  
Issuance Date 06<sup>th</sup> March 2023  
1<sup>st</sup> Surveillance Due 05<sup>th</sup> March 2024  
2<sup>nd</sup> Surveillance Due 05<sup>th</sup> March 2025  
Re-Certificate Due 05<sup>th</sup> March 2026

UK Assessment & Inspection Ltd. CAB ADDRESS: 83 Maple Road, Surbiton, England, KT6 6AG  
Validity of this certificate is subject to annual surveillance audits to be done successfully. This certificate is the property of UK Assessment & Inspection Ltd. and shall be returned immediately on request. UK Assessment & Inspection Ltd. is an Independent Systems Products and Personnel Assessment Body. UK Assessment & Inspection Ltd. is accredited by UK-AC-080.

**Certificate of Registration**

This is to certify that of

**OSA HR SOLUTIONS PRIVATE LIMITED**

290, LGF, HAUZ RANI, NEAR ARORA ELECTRICAL, MALVIYA NAGAR, NEW DELHI - 110017

Has been assessed and found to operate in Compliance meets the requirements of following standard:

**ISO/IEC 27001:2013**

**Information Security Management System**

For the following scope of activities

SECURITY SERVICES, HOUSEKEEPING SERVICES, FACILITY MANAGEMENT SERVICES, MANAGEMENT CONSULTANCY SERVICES, EMPLOYMENT PLACEMENT SERVICES, HUMAN RESOURCE AND MANAGEMENT SERVICES, GENERAL CLEANING SERVICES, CLEANING OF TRAIN, BUSES, PLANES, COMPULSORY SOCIAL SECURITY SERVICES, MANPOWER & ALLIED SERVICES, SKILLED, UNSKILLED, TECHNICAL & NON-TECHNICAL MANPOWER SERVICES, MTS SERVICES, LANDSCAPING SERVICES

Certificate Number: UKAI-OLHV-23-0619759

Validity of this certificate can be verified at [www.ukai.org.uk](http://www.ukai.org.uk)

Date of Certification 06<sup>th</sup> March 2023  
Issuance Date 05<sup>th</sup> March 2023  
1<sup>st</sup> Surveillance Due 05<sup>th</sup> March 2024  
2<sup>nd</sup> Surveillance Due 05<sup>th</sup> March 2025  
Re-Certificate Due 05<sup>th</sup> March 2026

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**Certificate of Registration**

This is to certify that of

**OSA HR SOLUTIONS PRIVATE LIMITED**

290, LGF, HAUZ RANI, NEAR ARORA ELECTRICAL, MALVIYA NAGAR, NEW DELHI - 110017

has been independently assessed and is compliance with the requirement of:

**ISO 14001:2015**

**Environment Management System**

For the following scope of activities

SECURITY SERVICES, HOUSEKEEPING SERVICES, FACILITY MANAGEMENT SERVICES, MANAGEMENT CONSULTANCY SERVICES, EMPLOYMENT PLACEMENT SERVICES, HUMAN RESOURCE AND MANAGEMENT SERVICES, GENERAL CLEANING SERVICES, CLEANING OF TRAIN, BUSES, PLANES, COMPULSORY SOCIAL SECURITY SERVICES, MANPOWER & ALLIED SERVICES, SKILLED, UNSKILLED, TECHNICAL & NON-TECHNICAL MANPOWER SERVICES, MTS SERVICES, LANDSCAPING SERVICES

Certificate Number: UKAI-OLHV-23-0619761

Validity of this certificate can be verified at [www.ukai.org.uk](http://www.ukai.org.uk)

Date of Certification 06<sup>th</sup> March 2023  
Issuance Date 06<sup>th</sup> March 2023  
1<sup>st</sup> Surveillance Due 05<sup>th</sup> March 2024  
2<sup>nd</sup> Surveillance Due 05<sup>th</sup> March 2025  
Re-Certificate Due 05<sup>th</sup> March 2026

UK Assessment & Inspection Ltd. CAB ADDRESS: 83 Maple Road, Surbiton, England, KT6 6AG  
Validity of this certificate is subject to annual surveillance audits to be done successfully. This certificate is the property of UK Assessment & Inspection Ltd. and shall be returned immediately on request. UK Assessment & Inspection Ltd. is an Independent Systems Products and Personnel Assessment Body. UK Assessment & Inspection Ltd. is accredited by UK-AC-080.

Certificate of Occupational Health & Safety Management System

**Certificate of Registration**

This is to certify that of

**OSA HR SOLUTIONS PRIVATE LIMITED**

290, LGF, HAUZ RANI, NEAR ARORA ELECTRICAL, MALVIYA NAGAR, NEW DELHI - 110017

has been independently assessed and is compliance with the requirement of:

**ISO 45001:2018(OHSAS)**

**Occupational Health and safety Management System**

For the following scope of activities

SECURITY SERVICES, HOUSEKEEPING SERVICES, FACILITY MANAGEMENT SERVICES, MANAGEMENT CONSULTANCY SERVICES, EMPLOYMENT PLACEMENT SERVICES, HUMAN RESOURCE AND MANAGEMENT SERVICES, GENERAL CLEANING SERVICES, CLEANING OF TRAIN, BUSES, PLANES, COMPULSORY SOCIAL SECURITY SERVICES, MANPOWER & ALLIED SERVICES, SKILLED, UNSKILLED, TECHNICAL & NON-TECHNICAL MANPOWER SERVICES, MTS SERVICES, LANDSCAPING SERVICES

Certificate Number: UKAI-OLHV-23-0619762

Validity of this certificate can be verified at [www.ukai.org.uk](http://www.ukai.org.uk)

Date of Certification 06<sup>th</sup> March 2023  
Issuance Date 06<sup>th</sup> March 2023  
1<sup>st</sup> Surveillance Due 05<sup>th</sup> March 2024  
2<sup>nd</sup> Surveillance Due 05<sup>th</sup> March 2025  
Re-Certificate Due 05<sup>th</sup> March 2026

UK Assessment & Inspection Ltd. CAB ADDRESS: 83 Maple Road, Surbiton, England, KT6 6AG  
Validity of this certificate is subject to annual surveillance audits to be done successfully. This certificate is the property of UK Assessment & Inspection Ltd. and shall be returned immediately on request. UK Assessment & Inspection Ltd. is an Independent Systems Products and Personnel Assessment Body. UK Assessment & Inspection Ltd. is accredited by UK-AC-080.

Certificate of Quality Management System

**Certificate of Registration**

This is to certify that of

**OSA HR SOLUTIONS PRIVATE LIMITED**

290, LGF, HAUZ RANI, NEAR ARORA ELECTRICAL, MALVIYA NAGAR, NEW DELHI - 110017, INDIA

has been independently assessed by QVA and is compliance with the requirement of the standard

**ISO 9001:2015**

**Quality Management System**

For the following scope of activities

PROVIDING MANAGEMENT FACILITATION SERVICES, AUTOMATED, MECHANIZED HOUSE KEEPING SERVICES, CLEANING SERVICES, SECURITY HORTICULTURE, GROUND HANDLING SERVICES, CLERICAL, SECRETARIAL, PEST CONTROL SERVICES, UTILITY HAND, LOADING & UNLOADING SERVICES, UNSKILLED/SEMI-SKILLED/SKILLED MANPOWER, CIVIL/ ELECTRICAL AND BUILDING MAINTENANCE SERVICES.

Certificate Number: QVA-OLPL-23-2727291

To verify this certificate please visit at [www.qvaifs.us](http://www.qvaifs.us)

Date of Certification 27<sup>th</sup> NOV 2023  
Issuance Date 27<sup>th</sup> NOV 2023  
1st Surveillance Due 26<sup>th</sup> NOV 2024  
2nd Surveillance Due 26<sup>th</sup> NOV 2025  
Re-Certificate Due 26<sup>th</sup> NOV 2026

QVA Certification  
CAB Address: Maryland Avenue, SW Washington, D.C. 20022  
Validity of this certificate is subject to annual surveillance audits to be done successfully. This certificate is the property of QVA Certification and shall be returned immediately on request. QVA Certification is an Independent Systems Products and Personnel Assessment Body. QVA Certification is accredited by GAAFS US.

Certificate of Udyam Registration

**UDYAM REGISTRATION CERTIFICATE**

UDYAM REGISTRATION NUMBER: UDYAM-DL-08-0014749

NAME OF ENTERPRISE: MS OSA HR SOLUTIONS PRIVATE LIMITED

TYPE OF ENTERPRISE: Micro

MAJOR ACTIVITY: SERVICES

SOCIAL CATEGORY OF ENTREPRENEUR: SC

NAME OF UNIT(S): MS OSA HR SOLUTIONS PRIVATE LIMITED

OFFICIAL ADDRESS OF ENTERPRISE: 290, LGF, HAUZ RANI, NEAR ARORA ELECTRICAL, MALVIYA NAGAR, NEW DELHI - 110017

DATE OF INCORPORATION / REGISTRATION OF ENTERPRISE: 25/03/2021

DATE OF COMMENCEMENT OF PRODUCTION/BUSINESS: 25/03/2021

NATIONAL INDUSTRY CLASSIFICATION CODE(S): 82100 - Activities of call centres

Certificate of Registration

**Registration Certificate**

Registration Number: 97AAD04276212D

Legal Name: OSA HR SOLUTIONS PRIVATE LIMITED

Trade Name, if any: OSA HR SOLUTIONS PRIVATE LIMITED

Additional trade names, if any:

Constitution of Business: Private Limited Company

Address of Principal Place of Business: Arora Electrical, 290 LGF, Malviya Nagar, Hauz Rani, New Delhi, South Delhi, Delhi, 110017

Date of Liability: From 16/07/2021 To Not Applicable

Date of Validity: Regular

Particulars of Approving: Delhi Goods and Services Tax Act, 2017

Signature: Yogeshwar Kumar

Designation: Sales Tax Officer Class II / AVATO

Jurisdictional Office: Ward 93

Date of issue of Certificate: 02/05/2023

Note: This registration certificate is required to be prominently displayed at all places of Business/Offices in the State.

Certificate of Establishment

**Department of Labour**

**Government of National Capital Territory of Delhi**

**S- Shamnath Marg, Delhi-110054**

**Form C**

**Registration Certificate of Establishment**

Certificate No.: 2023076570 Date: 4/5/2023

Name of the establishment: Osa Hr Solutions Private Limited

Name of the Occupier/Employer: Shweta D/o Ramkishan

Postal address of the establishment: 290 Lgf Hauz Rani Near Arora Electrical Malviya Nagar New Delhi Delhi 110017

Registration No.: 2023076570

Category of Establishment: Commercial Establishment

Nature Of Business: Consultants & Negotiators

It is hereby certified that the establishment as mentioned herein has been registered as a Commercial Establishment under Delhi Shops & Establishment Act, 1954, on this 4 day of May, 2023.

**Disclaimer**

This Certificate is based on the information provided by the Occupier/ Employer and has not been verified. Therefore, it shall not be valid for opening of Bank Account/Grant of loan and Execution of any agreement.

**NOTE:**

1. The Occupier/Employer is required to notify the Chief Inspector of any change in respect of information contained in the form.

2. This is computer generated certificate and does not require signature.

Certificate of Recognition

**CERTIFICATE OF RECOGNITION**

This is to certify that OSA HR SOLUTIONS PRIVATE LIMITED incorporated as a Private Limited Company on 25-03-2021, is recognized as a startup by the Department for Promotion of Industry and Internal Trade. The startup is working in "Human Resources" industry and "Others" sector as self-certified by them.

18-05-2023 DATE OF ISSUE

24-03-2021 VALID UPTO

Office Add.: 290, LGF, Hauz Rani, Near Arora Electrical Malviya Nagar, New Delhi-110017

## INTERPRETATION

- 'Employer' means the party (which term shall include a person, a sole proprietorship, a partnership or a corporation, and in the context of a corporation shall include any and all subsidiaries of such corporation within its group and any authorized person or persons within such corporation) who accepts these Terms and Conditions for the provision of services by OSA HR SOLUTIONS PRIVATE LIMITED;
- 'Services' means the services as shall be provided by OSA HR SOLUTIONS PRIVATE LIMITED to the Employer pursuant to this Agreement, which shall include the recruitment of personnel and any other related recruitment consultation services as more particularly set out in this Agreement.
- 'Candidate' means a person known or introduced by OSA HR SOLUTIONS PRIVATE LIMITED to the Employer in OSA HR SOLUTIONS PRIVATE LIMITED's provision of the Services.
- 'Conditions' means the standard terms and conditions set out in this Agreement and (unless the context otherwise requires) includes any special terms and conditions as shall be agreed in writing between the Employer and OSA HR SOLUTIONS PRIVATE LIMITED; and
- 'Writing' shall include email, facsimile and other comparable means of communication.

## BUSINESS TERMS & CONDITIONS

### Requirements from the Employer:

- For proper handling of the requirements, the employer should facilitate with proper needs as: Sharing the exact requirement criteria to the Agency to search for the right candidates.
- Arrange an executive to work with the agency so as to provide all the necessary information.
- Facilitate the agency with induction about the job requirements in the company so as to better understand the requirement and provide with best service.
- Assist the agency performance by sharing detailed feedback so far happened recruitments by every weekend.
- Releasing staff requirements regularly like quarterly or monthly or as such would improve the performance of the recruitment, as the agency will get enough time to grab the right candidate.
- Find and inform the agency of any issues pertaining to duplication of profiles or mismatch of profile to the job role.
- Profiles that are not selected by the company are to be returned
- All the communication regarding any aspect should be in writing, otherwise which is not considered for further action.
- Everything will be maintained in the online portal between the employer and OSA HR SOLUTIONS PRIVATE LIMITED. Portal terms should be followed by the employer and OSA HR SOLUTIONS PRIVATE LIMITED
- OSA HR SOLUTIONS PRIVATE LIMITED only responsible for supplying of manpower to the employer according to their service needs. Not responsible for the characteristics and behavior of the candidates.
- We only supply workforce, the 2nd party is solely responsible for staff background verification.

| Ministry Of Corporate Affairs - MCA Services               |                                                                                                                    |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Ministry Of Corporate Affairs                              |                                                                                                                    |
| Date : 19-01-2024 1:52:52 pm                               |                                                                                                                    |
| Company Information                                        |                                                                                                                    |
| CIN                                                        | U74910DL2021PTC379206                                                                                              |
| Company Name                                               | OSA HR SOLUTIONS PRIVATE LIMITED                                                                                   |
| ROC Name                                                   | ROC Delhi                                                                                                          |
| Registration Number                                        | 379206                                                                                                             |
| Date of Incorporation                                      | 25/03/2021                                                                                                         |
| Email Id                                                   | shwetmehra1994@gmail.com                                                                                           |
| Registered Address                                         | 290 LGF Hauz Rani Near Arora Electrical, Malviya Nagar (South Delhi), South Delhi, New Delhi, Delhi, India, 110017 |
| Address at which the books of account are to be maintained | -                                                                                                                  |
| Listed in Stock Exchange(s) (Y/N)                          | No                                                                                                                 |
| Category of Company                                        | Company limited by shares                                                                                          |
| Subcategory of the Company                                 | Non-government company                                                                                             |
| Class of Company                                           | Private                                                                                                            |
| ACTIVE compliance                                          | ACTIVE Compliant                                                                                                   |
| Authorised Capital (Rs)                                    | 10,00,000                                                                                                          |
| Paid up Capital (Rs)                                       | 1,00,000                                                                                                           |
| Date of last AGM                                           | -                                                                                                                  |
| Date of Balance Sheet                                      | -                                                                                                                  |
| Company Status                                             | Active                                                                                                             |
| Jurisdiction                                               |                                                                                                                    |
| ROC (name and office)                                      | ROC Delhi                                                                                                          |
| RD (name and Region)                                       | RD, Northern Region                                                                                                |
| Index of Charges                                           |                                                                                                                    |

## OSA HR SOLUTIONS PRIVATE LIMITED

### Man Power Supply Company

|                                               |                          |
|-----------------------------------------------|--------------------------|
| TAN NO.                                       | : DEL007956E             |
| CIN NO.                                       | : U749100L2021PIC3792206 |
| ROC DELHI REGISTRATION NO.                    | : 379206                 |
| MSME REG. NO.                                 | : UDYAM-DL-08-0014749    |
| PAN NO.                                       | : AADCO4276G             |
| GST NO.                                       | : 07AADCO4276GIZD        |
| ESI NO.                                       | : 20001396630000999      |
| PF NO.                                        | : DSNHP2339648000        |
| ISO/IEC NO.                                   | : 27001:2013-90011       |
| COMPANY STARTUP INDIA-CERTIFICATE NO.         | : DIP131736              |
| REGISTRATION CERTIFICATE OF ESTABLISHMENT NO. | : 2023076570             |



290, LGF, Hauz Rani, Near Arora Electrical -  
Malviya Nagar, New Delhi-110017  
MOBILE: 8920142532, 9540510140  
WEBSITE: [www.osahrsolutionsprivatelimited.com](http://www.osahrsolutionsprivatelimited.com)  
EMAIL: [osahrsolutionsprivatelimited@gmail.com](mailto:osahrsolutionsprivatelimited@gmail.com),  
[director@osahrsolutionsprivatelimited.com](mailto:director@osahrsolutionsprivatelimited.com)